

Categories for Use for Non-Hudsonville Public School Groups

To ensure the care and preservation of school facilities and equipment and to ensure fairness and consistency in the implementation of board policy governing use of facilities, the following categories are established. These categories have been set up to define types of use and/or users.

A schedule of fees is included for approved users. Requests from Category 1 and 2 have priority. All other requests will be considered on a first come, first serve basis. If a conflict occurs alternate space or dates will be offered when possible.

Category 1 This level applies to any school sponsored event or school sponsored sport practice/competition. It also applies to Community Education events and classes. Early Childhood Care, School based PTA/PTO, Booster group organizations, and local Scout groups are also considered in this level. Use by school groups shall always be given first priority over school-related groups, outside recreation programs, and school sponsored groups.

Category 2 District families or formal, non-profit community groups in organizations comprised of a majority of district residents providing educational, social, cultural, religious, and recreation activities for members of the Hudsonville community at large.

*To be considered for Category 2, a minimum of 80% of group/team participants must reside in the Hudsonville district or attend Hudsonville Public Schools.

Category 3 This level applies to not-for-profit use by private citizen, community based groups including non-school sponsored sports teams. Users in this level are defined as groups of community residents who are interested in using school facilities for a particular use such as recreational, educational, and cultural activities. A group or organization under this category may conduct training or meeting sessions for employees related to their business, but may not actually generate revenue or profit from the activity.

This level includes, but, is not limited to: private citizens and businesses that provide opportunities for District students, private schools who are hosting events/activities, neighborhood associations, and driving schools. This applies regardless of whether or not the person requesting use is a District employee.

Any for-profit use must be coordinated through the Community Education office so any applicable charges are considered within the total cost of the program.

Hudsonville Public Schools

DISTRICT FACILITY RENTALS

All charges are per hour

Early Childhood Center	Category 1	Category 2	Category 3
Gymnasium	No Charge	40.00	80.00

Elementary Schools	Category 1	Category 2	Category 3
Cafeteria/Multi-Purpose Room	No Charge	30.00	60.00
Gymnasium	No Charge	30.00	60.00
Classroom (w/ approval only)	No Charge	30.00	60.00

Middle Schools	Category 1	Category 2	Category 3
Classrooms (w/ approval only)	No Charge	30.00	60.00
Media Center (w/ approval only)	No Charge	30.00	60.00
Music Rooms (w/ approval only)	No Charge	30.00	60.00
Cafeteria	No Charge	30.00	60.00
Gymnasium	No Charge	50.00	80.00

High Schools	Category 1	Category 2	Category 3
Classrooms (w/ approval only)	No Charge	30.00	50.00
Media Center (w/ approval only)	No Charge	30.00	50.00
Band/Choir Rooms (w/approval only)	No Charge	30.00	50.00
Cafeteria	No Charge	30.00	75.00
Central Gymnasium (previously Main)	No Charge	85.00	140.00
East Gymnasium (previously Aux)	No Charge	75.00	130.00
West Gymnasium (previously Freshman)	No Charge	75.00	130.00
Auditorium	Per Case Basis to be determined by Auditorium Director		
**Production	Per Case Basis to be determined by Auditorium Director		
Sound & Lights		30.00	30.00

****Includes: 4 rehearsals, 1 performance, equipment, and custodian**

Outdoor Facilities*	Category 1	Category 2	Category 3
Eagle Stadium	No Charge	250.00/day	1500.00/day
Athletic Fields	No Charge	175.00/day	350.00/day
FC Turf/Athletic Fields/Tennis Courts	No Charge	175.00/day	350.00/day

Baseball/Softball Complex*	1 Game	2 Games	Tournament
Category 1:	No Charge	Category 1: 25.00/hour	Category 1: No Charge
Category 2:	\$150	Category 2: \$250	Category 2: \$1,000/day
Category 3:	\$300	Category 3: \$500	Category 3: \$1,000/day

Includes field prep before each game, basic raking in between games if 2 or more games, and standard post-game maintenance. Baseball and softball fields are not rentable before spring break or after during HPS spring sports season.

Tennis Courts – Rental through community education required for non-HPS tournaments. Courts are available on a first come, first serve basis after school hours, HPS practices, and contests.

**Additional fees may be applied to outdoor facility rentals based on rental needs and requests, including but not limited to field prep dragging, lining, use of equipment, custodial, lighting, etc.*

All charges are per hour

<u>Custodial Coverage</u>	<u>Category 1</u>	<u>Category 2</u>
Scheduled Working Hours	-----	-----
Evenings per hour (Elementary Bldgs)	50.00	50.00
Weekends per hour	50.00	50.00
Open/Close (2 hours)	100.00	100.00
Holidays per hour	100.00	100.00

Custodial coverage rates apply to all district rentals; facilities, outdoor, auditorium, and pool.

Snow Removal (As needed per rental) Varies depending on parking lot.
 Contact Community Education Director for current pricing.

Extra Dumpster (As needed per rental) 50.00

Lighting at Stadium & Parking Lot 25.00 per hour

Lighting at FC Turf Field 15.00 per hour

HUDSONVILLE POOL RENTALS

All HPS pool rentals must be scheduled with the Community Education Director or Aquatics Director.

<u>Instructional Pool</u>	<u>Category 1</u>	<u>Category 2</u>	<u>Category 3</u>
	*	60.00 + 20.00 per guard	85.00 + 20.00 per guard

<u>Competition Pool</u>	<u>Category 1</u>	<u>Category 2</u>	<u>Category 3</u>
	*	150.00 + 20.00 per guard	180.00 + 20.00 per guard

*Per Case Basis to be determined by Aquatics Director.