

**HUDSONVILLE PUBLIC SCHOOLS**  
**REGULAR BOARD MEETING MINUTES**  
**5037 32<sup>nd</sup> Avenue**  
**July 14, 2022**  
**7:00 P.M.**

Members Present: Bowerman, Davis, Hall, Hooper, Kapenga

Administrators Present: Briggs, Taylor, VanderJagt

President Hall called the meeting to order at 7:02 p.m.

**Approval of Agenda**

Motion by Bowerman, supported by Hooper to approve the agenda as presented. Ayes: All  
Motion Carried

**Action Items – Consent Agenda**

Motion Davis, supported by Kapenga to approve the following consent agenda items:

1. Approval of Minutes

- Special Meeting - June 27, 2022
- Work Session – June 27, 2022

2. Administrator Contracts

Pat Briggs	Asst. Supt. of Business & Finance	3 years
Ami Taylor	Asst. Supt. of Curriculum and Instruction	3 years
Anne Armstrong	Asst. Supt. of Human Resources	3 years
Amanda Thomas	Director of Special Services	3 years
Jordan Beel	High School Principal	2 years
Nate Allen	Assistant High School Principal	2 years
Joel Olson	Assistant High School Principal	2 years
Joe Szymanski	Assistant High School Principal	2 years
Ben Farkas	High School Athletic Director	2 years
Casey Glass	Assistant High School Athletic Director	2 years
Ryan Crete	Baldwin Middle School Principal	2 years
Tracy Horodyski	Baldwin Middle School Asst. Principal	2 years
Bill Ross	Riley Middle School Principal	2 years
Matt Baer	RMS Asst. Principal/MS Ath. Dir.	2 years
Melanie McClure	5/6 Building @ Georgetown Principal	2 years
Heidi Mucha	Alward Elementary Principal	1 year
Josh Meersma	Bauer Elementary Principal	2 years
John Gillette	Forest Grove Elementary Principal	2 years
Randy Waldie	Georgetown Elementary Principal	2 years
Peter Geerling	Jamestown Lower Elementary Principal	1 year
Jeremy VerWys	Jamestown Upper Elementary Principal	2 years
MacKenzie Stefanich	Park Elementary Principal	2 years
Mark Heagle	South Elementary Principal	2 years
Rebecca VanSomeran	Early Childhood Director	2 years
Melissa Bernard	Student Services Coordinator	2 years

3. Teacher Tenure Status

The following staff have reached tenure status:

Katey Balkema, Raychel Figurski, Caitlin Gezon, Trevor Goodman, Lindsey Heintz, Lauren Johnson, Natalie Klapko, Melanie Prominski, Mark Randall, Nicole Terpstra, Jolynn Ymker

4. Trip Requests

- Spain & Portugal, High School, June 12-23, 2024
- Baldwin Street Middle School, East Coast, June 10-16, 2023
- Riley Street Middle School, East Coast, June 8-15, 2023

5. Presentation of Bills

The following is an analysis of the payments:

Payroll	\$4,239,798.47
Benefits	2,417,652.17
Accounts Payable	<u>739,179.90</u>
Total General Fund	\$7,396,630.54

Ayes: All

Motion Carried

**Board Meeting Schedule for 2022-2023**

Motion by Hooper, supported by Bowerman to set regular Board of Education meetings for the 2022-2023 school year to the second Thursday of the month and the work sessions for the fourth Monday of the month unless indicated on the schedule below.

<u>Date</u>	<u>Type of Meeting</u>	<u>Time</u>
August 11	Regular Meeting	7:00 pm
August 22	Work Session	6:00 pm
September 8	Regular Meeting	7:00 pm
September 26	Work Session	6:00 pm
October 13	Regular Meeting	7:00 pm
October 24	Work Session	6:00 pm
November 10	Regular Meeting	7:00 pm
November 28	Work Session (TBD)	6:00 pm
December 8	Regular Meeting	7:00 pm
* January 19	Regular Meeting	7:00 pm
* January 30	Work Session	6:00 pm
February 9	Regular Meeting	7:00 pm
February 27	Work Session	6:00 pm
March 9	Regular Meeting	7:00 pm
March 27	Work Session	6:00 pm
April 13	Regular Meeting	7:00 pm
April 24	Work Session	6:00 pm
May 11	Regular Meeting	7:00 pm
May 22	Work Session	6:00 pm
June 8	Regular Meeting	7:00 pm
June 26	Work Session	6:00 pm
* July 13	Regular Meeting	7:00 pm

Ayes: All

Motion Carried

**Bank Depositories for 2022-2023**

Motion by Davis, supported by Bowerman that Hudsonville Public Schools use the following financial institutions for the 2022-2023 school year:

- Bank of New York Mellon
- Chase Bank
- Fifth Third Bank
- Huntington Bank
- Lake Michigan Credit Union
- Macatawa Bank
- Michigan Liquid Asset Fund/PFM Asset Management
- West Michigan Community Bank

Ayes: All

Motion Carried

**Legal Firms for 2022-2023**

Motion by Hooper, supported by Bowerman that Hudsonville Public Schools use the following legal firms for the 2021-2022 school year:

- Clark Hill PLC
- Mika, Meyers, Becket, Jones
- Miller Johnson
- Thrun Law Firm, P.C.
- Rhoades, McKee, Boer, Goodrich & Titta
- Secrest, Wardle, Lynch, Hampton, Truex & Morley, PC
- Teeples, TLC

Ayes: All, Motion Carried

**Ottawa Area School Board Appointment**

Motion by Bowerman, supported by Hooper to appoint Davis to represent Hudsonville Public Schools at the Ottawa Area School Board Associations' Board of Directors for the 2022-2023 school year and appoint Sneden as alternative. Ayes: All

Motion Carried

**Administration Appointment to Professional Development Committee**

Motion by Davis, supported by Kapenga to appoint Ami Taylor and Bill Ross to be administrators on the Professional Development Committee for 2022-2023. (The Master Agreement requires the Board to annually appoint two (2) administrative representatives to the Professional Development Committee.) Ayes: All

Motion Carried

**Interim Superintendent Designation for 2022-2023**

Motion by Bowerman, supported by Hooper to appoint the Assistant Superintendent of Business and Finance to serve as the interim superintendent in the event of Dr. VanderJagt's absence. Ayes: All

Motion Carried

**Professional Memberships**

Motion by Kapenga, supported by Bowerman to approve professional memberships with Michigan Association of School Boards and the Ottawa Area Intermediate Association of School Boards. Ayes: All

Motion Carried

**School Bond Loan Application**

Motion by Kapenga, supported by Bowerman to approve a School Bond Loan Application for Debt Retirement as presented by Patrick Briggs, Assistant Superintendent of Business and Finance. Ayes: All

Motion Carried

**High School Expansion Furniture Purchase Recommendation Resolution**

Motion by Bowerman, supported by Davis to approve the furniture purchase recommendation resolution for a total not to exceed \$827,669.36 as presented by Patrick Briggs, Assistant Superintendent of Business and Finance. Ayes: All

Motion Carried

**Early Graduation Requests**

Motion by Hooper, supported by Kapenga to approve two early graduation requests as presented by Ami Taylor, Assistant Superintendent of Curriculum and Instruction. Ayes: All

Motion Carried

**Administrative Hire Recommendation**

Motion by Bowerman, supported by Davis to approve Peter Geerling as the Jamestown Lower Elementary Principal as recommended by Dr. VanderJagt, Superintendent. Ayes: All

Motion Carried

**Strength and Performance Coordinator and Fitness Center Supervisor Job Description**

Motion by Kapenga, supported by Davis to approve the Strength and Performance Coordinator and Fitness Center Supervisor Job Description as presented by Dr. VanderJagt, Superintendent. Ayes: All

Motion Carried

**Wellness Coordinator Job Description**

Motion by Hooper, supported by Bowerman to approve the Wellness Coordinator Job description as presented by Dr. VanderJagt, Superintendent. Ayes: All  
Motion Carried

**Board Policy Revisions – 2<sup>nd</sup> Reading**

Motion by Bowerman, supported by Davis to approve the revisions to Board Policy 5460 (Graduation Requirements) and the addition of Board Policy 9130 (Public Complaints) as presented by Dr. VanderJagt, Superintendent.

**Superintendent Evaluation Timeline**

The board discussed a few changes to the construction goal on the Superintendent evaluation and the timeline for the review. It will be discussed in greater detail at the August work session.

**Superintendent Report**

Dr. VanderJagt, Superintendent, reported that our summer science students would be returning on Friday morning and it looks like they had a great experience. He shared that a group visited Steelcase to tour their classroom environments and it was a very informative experience and they are looking forward to the relationship with them. Dr. VanderJagt shared that he was excited for the start of the new school year and reminded the board of the August 9 new teacher dinner.

**Recognition of Visitors and Hearing of People Present**

President Hall opened the floor to the audience. The following addressed the board:

Greg Chanski  
Keith Leyendecker  
Aron Duby

**Closed Session**

Motion by Bowerman, supported by Kapenga to go into closed session at 7:52 p.m. for a bargaining discussion. Ayes: All  
Motion Carried

**Regular Session**

Motion by Davis, supported by Bowerman to return to regular session at 8:05 p.m. Ayes: All  
Motion Carried

**Adjournment**

Motion by Kapenga, supported by Bowerman to adjourn 8:07 p.m. Ayes: All  
Motion Carried

Robin VandenBerg, Recording Secretary for the Board of Education