

**HUDSONVILLE PUBLIC SCHOOLS**  
**WORK SESSION MINUTES**  
**3370 Allen Street**  
**January 24, 2022**  
**6:00 PM**

**Board Members Present:** Bowerman, Davis, Hall, Hooper, Kapenga, Sneden, Tuttle

**Administrators Present:** Armstrong, Baer, Beel, Hart, Secor, Thomas, VanderJagt

President Hall called the meeting to order at 6:00 p.m.

**Approval of Agenda**

Motion by Tuttle, supported by Bowerman to approve the agenda as presented. Ayes: All  
Motion Carried

**Recognition of Visitors and Hearing of People Present**

President Hall opened the floor to the audience. The following addressed the board:

Cynthia Davis  
Aron Duby

**Diversity and Advocacy Committee Update**

Mandy Thomas, Director of Special Services, reported that the newly formed Diversity and Advocacy Committee had their first meeting last week. Names of the committee members and the minutes will be posted on the district website.

**Textbook/Curriculum Recommendations**

Mandy Thomas, Director of Special Services, and Ross Veldheer, PBIS Specialist, presented a curriculum adoption request for the RULER Approach for grades kindergarten-fifth.

Riley Street Middle School Assistant Principal Matt Baer and Social Studies teacher Caitlyn Gezon presented a request for sixth and seventh grade social studies curriculum

Jordan Beel, High School Principal, presented a request for AP Biology curriculum.

**COVID Relief Funds Update**

Andy Secor, State and Federal Grant Coordinator, gave an update on recent surveys and parent/community input meetings regarding the use of Covid funds for the future. Much of the feedback on use of these funds would involve hiring new positions. Anne Armstrong, Assistant Superintendent of Human Resources, presented job descriptions for MTSS Building Interventionist, a District MTSS Coordinator, and a Special Services Coordinator. These job descriptions will come before the board for approval at the February meeting.

**5/6 Building Principal**

Dr. VanderJagt, Superintendent, discussed various decisions that need to be made for the preparation of the 5/6 building's opening. He asked for the board's input on moving forward in hiring a principal to fulfill these duties.

**District Librarian - Job Description/Needs Analysis**

Anne Armstrong, Assistant Superintendent of Human Resources, presented the board with a job description for a Certified District Librarian job description.

**Staffing 22-23**

Anne Armstrong, Assistant Superintendent of Human Resources, reported that March 1 is the deadline for staff requests for job sharing, leaves, and retirements. In anticipation of this she is planning on posting positions in a timely manner. She shared that we may have students currently being homeschooled returning in the fall which may create a need for added sections.

**Choir Room Walkthrough**

Dr. VanderJagt, Superintendent, gave the group a tour of the new choir wing.

**Non-Motorized Pathway**

Dr. VanderJagt, Superintendent, reported that the City of Hudsonville is requesting HPS to pay more toward the non-motorized pathway that will run through part of the high school campus. The board discussed holding out on provide more funds for the project.

**CREC**

Patrick Briggs, Assistant Superintendent of Business and Finance, gave an overview of the School Aid Fund revenue, expenditures, and year-end balance estimates.

**House by the Administration Building**

Dr. VanderJagt, Superintendent, recommended that the house the district owns next to the administrative offices be removed due to its condition. This will also make more room for the portables that will be placed there temporarily.

**Weight Room – BMS**

Dr. VanderJagt, Superintendent, shared the need for increased space at the Baldwin Street Middle School weight room.

**Storage Area Needs**

Patrick Briggs, Assistant Superintendent of Business and Finance, discussed the need for additional storage and will bring back plans with financial impact to a future meeting.

**Climate Survey Results**

Stephanie Fast, Communications Director, prepared a presentation of parent climate survey results. She will be compiling parent comments that will be presented at a later date.

**ECC/Bauer/Park - Planning**

Dr. VanderJagt, Superintendent, discussed the need for planning in advance for additions or renovations to the ECC, Bauer, and Park.

**Adjournment**

Motion by Tuttle, supported by Sneden to adjourn at 10:13 p.m. Ayes: All  
Motion Carried

Robin VandenBerg, Recording Secretary for the Board of Education